

East Texas Rural Planning Organization Call for Projects

for

**All Jurisdictions outside the Longview and Tyler MPO Areas
And Within the East Texas Council of Governments Region**

*East Texas Council of Governments
3800 Stone Road
Kilgore, Texas 75662
(903) 218-6400*

ISSUE DATE: October 30, 2015

RESPONSE DEADLINE: December 18, 2015

**East Texas
Rural PLANNING ORGANIZATION
Call for Projects (CFP)
Instructions**

The East Texas Council of Governments (ETCOG) on behalf of the East Texas Rural Planning Organization, Kilgore, Texas is soliciting project proposals for all jurisdictions outside the Tyler and Longview MPO Service areas and within the East Texas Council of Governments 14-county region. The ETCOG region consists of the following 14-counties (and their respective cities within each county) as follows: **Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt, and Wood.** These counties are served by the **Atlanta, Paris, and Tyler TxDOT Districts.**

General Information

The East Texas Rural Planning Organization hereinafter referred to as ETRPO serves as the transportation planning organization in collaboration with TxDOT, for areas outside the Longview and Tyler MPO's within the ETCOG region. ETCOG serves as the lead agency staff for the ETRPO Transportation Planning Policy Board.

ETRPO is issuing a Call for Projects (CFP) for the purpose of identifying transportation infrastructure needs, converting these needs into transportation projects, and then ranking and prioritizing these projects. The CFP is available on the ETCOG website at www.etcog.org and describes the process and activities which need to be completed for submission of a project. Any revisions or updates to the CFP will be posted on the ETCOG website. Questions about the CFP may be sent via fax to: Melissa Cure, (903) 983-1440 or email to: melissa.cure@etcog.org. Questions will be addressed upon receipt. A proposers' conference will be held at 10:00 a.m., November 16th in the ETCOG offices located at 3800 Stone Road, Kilgore, Texas 75662. Questions regarding the CFP must be received by end of the proposers' conference. The final Q&A document will be posted on the ETCOG website by close of business on November 20, 2015.

One original of the project response must be received at the ETCOG **by 12 noon CST on December 18, 2015.** Email submissions are acceptable and must be received by the same deadline.

Submission of Project Proposals

By Mail

East Texas Council of Governments
Attention: Melissa Cure
3800 Stone Road
Kilgore, Texas 75662

Hand Delivery

East Texas Council of Governments
Attention: Melissa Cure
3800 Stone Road
Kilgore, Texas 75662

By Email

melissa.cure@etcog.org

Project Proposals submitted must be marked:
"Confidential – ETRPO".

Proposal Selection Process

The proposals will be evaluated by the ETRPO Technical Advisory Committee (TAC). The TAC will rank the proposals and provide a recommendation to the ETRPO Policy Board. Final ranking/prioritization of projects will be made by the RPOPB. However, the ETRPO Policy Board reserves the right to select an independent review team for the purpose of CFP evaluation should the need arise. The following considerations apply to the selection process:

- A. All proposals considered must be received on time and adhere to the CFP instructions. Project submissions that do not meet the deadline or are incomplete will not be considered for scoring
- B. Counties may submit up to 3 projects outside of the Longview and Tyler MPO areas using the forms below (see Exhibits A-C). Submitted projects should be unfunded projects.
- C. Projects should be based on the following criteria at the local level: Local Priority (local wisdom), Economic Development, and Congestion.
- D. Submitted projects will be ranked 1, 2, or 3 (1 = high, 2 = medium, 3 = low) by the submitting entity.
- E. After each county submits their projects, ETCOG will enter their projects in the ranking spreadsheet to be reviewed by the Technical Advisory Committee and then sent to the RPO Policy Board for approval before submission to TxDOT.
- F. ETRPO TAC members may have questions about respondent's proposals as part of their review. Respondents must have a representative available during the ETRPO TAC scoring meeting to address specific questions committee members may have. Formal presentations are not required but are optional. Presentations will be limited to five (5) minutes per entity. The ETRPO TAC meeting will be held (tentatively) scheduled between the dates of January 8-20, 2016. Notice of the scheduled date will be sent to all proposers well in advance of the actual date. The ETRPO TAC meeting location will be at **the ETCOG office, 3800 Stone Road, Kilgore, Texas 75662.**
- C. The ETRPO Policy Board will base final project ranking on the evaluation factors exhibited in the evaluation criteria (Part II of this document) but reserves the right to modify the ranking at its sole discretion.
- D. Final ranking/prioritization of ETRPO projects will be posted on the ETCOG website following the ETRPO Policy Board's approval at its first meeting in 2016 (tentative date: *January 22, 2016*).

**East Texas Rural Planning Organization
Call for Projects
Scoring Criteria**

Local Funds (could include participation by the NET RMA)

- 0 = None or <10%
- 1 = 10% - 25%
- 2 = 26% - 50%
- 3 = 51% - 75%
- 4 = 76% or more

Environmental Considerations

- 1 = Limited Environmental Issues
- 0 = Moderate Environmental Issues
- 1 = Extensive Environmental Issues

Project Development

- 1 = Some Project Development has been done
- 0 = No Project Development has been done

Local Priority

- 1 = Low Priority
- 2 = Medium Priority
- 3 = High Priority

Connectivity

- 0 = Local Project
- 1 = Regional Project

Accident Rate

- 0 = at or below statewide average
- 1 = Up to 25 % above
- 2 = 26% to 50% above
- 3 = 51 % to 75% above
- 4= 76% or more above statewide average

Traffic Volume

- 0 = Less than 999
- 1 = 1,000 - 4,999
- 2 = 5,000 - 9,999
- 3 = 10,000 - 14,999
- 4 = 15,000 and over

Call For Projects (CFP) Conditions

1. ETRPO reserves the right to accept or reject any or all proposals submitted.
2. This CFP does not commit ETRPO to pay for any cost. Selected Responses will be added to the Rural Transportation Plan (RTP) and the Rural Transportation Improvement Plan (RTIP).
3. The intent of this CFP is to identify rural transportation needs, various project alternatives that respond to those needs and estimates of costs. ETRPO is under no legal requirement to execute a contract from any response submitted.
4. The Project Prioritization Process must not be construed as a guarantee that projects will be funded. However, the ETRPO will work diligently with TxDOT and other partners to secure project funding.
5. Questions about the CFP should be directed only to the CFP contact person (see pg. 2).
6. All Responses received and their accompanying attachments will become property of ETRPO after submission.

Order of Submission

All Responses submitted **must** be in the following order (please do not attach Parts I thru IV):

- **Exhibit A** - Proposal Summary Form
- **Exhibit B** – Project Nomination Form
- **Exhibit C1 thru C2**– Supplemental Attachments

East Texas Rural Planning Organization
PROPOSAL SUMMARY FORM

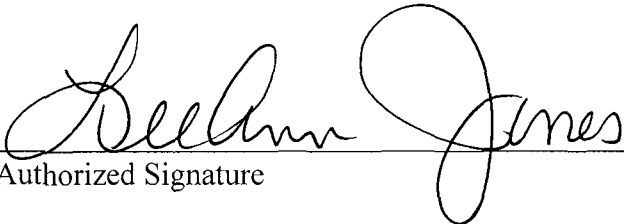
Project Name: Red Light @ Intersection of FM 1970 & SH315

Panola County
Lead Agency/Entity

110 S. Sycamore, Room 216-A, Carthage, Texas 75633
Address, City, State & Zip Code

Commissioner, Precinct #1 - Ronnie LaGrone 903-693-0385
*Project Contact Name *Phone Number

vicki.heinkel@co.panola.tx.us
Project Contact Email Address


Authorized Signature

LeeAnn Jones
Printed Name

12-14-15
Date

**Note Name and phone number of person who will either be present or available to answer questions at ETRPO Technical Advisory Committee meeting in January, 2016*

East Texas Rural Planning Organization
Description of Project
Project Nomination Form

Highway or location: Intersection of SH 315 & FM 1970

County: Panola

Limits from:

Limits to:

Work Description: Red Light

Reason project is needed: Dangerous Intersection

Other relevant information:

Local funding contribution: Unfunded

Local Priority Rank (1, 2 or 3; 1 being most important): 1

Submitted by: Precinct #1 - Commissioner , Ronnie LaGrone

Contact Information: 110 S. Sycamore, Room 216-A, Carthage, Texas 75633

Local Entity: Panola County

**Exhibit C1 thru C2
East Texas Rural Planning Organization
Description of Project
Supplemental Attachments**

Please provide the following as attachments to this Exhibit:

Exhibit C1 – Project Location Map

Exhibit C2 – Any other supporting documentation (optional item)